Teams Management Service

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Microsoft Teams

Want to make the most of Microsoft Teams, but have concerns about deployment and governance?

Then choose the Teams Management Service from Virtual Engine

The Virtual Engine Teams Management Service comprises of:

Teams Quick Start

For Organisations that are new to Teams, deploy the best practice configuration from the start! With the Teams Quick Start Service you will be able to:

- Gain an understanding of Teams capabilities
- Ensure that Teams is set up correctly
- Help prevent unforeseen problems in the future

The Teams Quick Start comprises of a workshop and documentation of design decisions:

- **What, Why and Who -**
  What is Microsoft Teams, Why would you use it and Who is entitled to use it?
- **Teams Architecture -**
  How Microsoft Teams is architected and what goes on behind the scenes.
- **Teams Deployment –**
  When and how best to deploy the Teams clients.
- **Teams Governance –**
  Prevent Application and Data sprawl
  Lifecycle management
  Access policies for Owners, Members, Guest and External Access
  Permitted applications and services
  Security and Compliance
  Compliance

Teams Best Practice Health Check

For Organisations that have Teams deployed and are concerned about Application and Data Sprawl, Lifecycle Management, Security and Compliance.

The Virtual Engine Consultancy Service comprising of:

- 1 day - Data Gathering
  examine existing Teams environment.
- 1 day - Report Creation
  document findings from data gathering exercise and highlight warnings and recommendations.
- 1 day - Presentation
  present back risks and recommendations to project stake holders.

Interested in finding out more? Then please contact us.

Virtual Engine provides organisations with strategic advice and hands-on consultancy to achieve their goal, and is the first and only company in the UK to automate Windows 10 and Citrix builds as a service.

If you would like to know more we would love to hear from you, please contact info@virtualengine.co.uk

The end user computing and cloud solution specialists

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Service Reports

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Teams Audit Report

This gives you an overview of the current configuration of Microsoft Teams within the organisation.
The report enables you to easily see the status of all aspects of your Teams system settings *(see extract below)*.

Teams

Total teams	535
Total users	2358
Internal users	1861
Guests	497

3.3 Teams Settings

Teams settings let you set up your teams for features such as email integration, cloud storage options, and device set up. When changes are made to the settings here, they will be applied to all of the teams within the organization.

Notifications and feeds
Manage the way that Teams hands suggested and trending feeds.

YourOrganisation-Governance.xlsx

This spreadsheet provides a detailed audit of Microsoft Teams within your organisation. You should use this spreadsheet to make informed decisions on how you would like to govern your Microsoft Teams environment. Items that could be deemed a security risk are automatically highlighted *(see extract below)*.

Terry Smith	terrysmith@btopenworld.com	TRUE	Invitation	PendingAcceptance
G Foote	G.Foote@helpsystems.co.uk	TRUE	Invitation	Accepted
Jon Doe	Jon.doe@nts.net	TRUE	Invitation	PendingAcceptance
Ron Aminous	Ron.aminous@timbuktu.co.uk	TRUE	Invitation	Accepted
Fred Power	Fred_7@hotmail.com	TRUE		
Enid Brighton	Enid.Brighton@Supplier.com	TRUE	Invitation	Accepted
Karl Karl	Karl.karl@ve.com	TRUE	Invitation	Accepted

TeamsSummary | TeamsNotUsedInPast6Months | DeletedTeams | UserPolicy | **GuestAccounts** | TeamsWithNoOwner | TeamAllOwners | TeamsWithTwoMembers

Microsoft Teams Governance Report

An overview of the current state of Microsoft Teams within your organisation along with recommendations to improve the security, day-to-day administration and associated services. It covers many areas including group and Team creation, naming, guest access, expiration, retention, and archiving. The document uses a red, amber, green system for assessing Teams settings and configurations *(see extract below)*.

Status	Green
Total user accounts	1120
Total guest accounts	203
User to guest account ratio	0.18
Suggested remediation action	No action required.

Status	Amber
Private Teams with only two members	33
Suggested remediation action	Teams are being created that only contain two members. Determine whether these teams are needed or could be replaced by a chat.

Status	Red
Private Teams with only two members, one of which is a guest	7
Suggested remediation action	Understand the purpose of these teams and confirm that there is a valid reason for them existing. Sensitive information could be leaving the organisation through these avenues.

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